



FORMAT OF TRANSMISSION APPLICATION ( Single Holding)

To,  
The Company Secretary,  
Escorts Limited  
15/5 Mathura Road  
Faridabad -121003

Dear Sir,

I/We, \_\_\_\_\_, an Indian Inhabitant presently residing at \_\_\_\_\_ am/are applying for transmission of the \_\_\_\_\_ shares held in the name of Mr/ Ms \_\_\_\_\_ under Folio no - \_\_\_\_\_ . Mr / Ms \_\_\_\_\_ expired on \_\_\_\_\_ at \_\_\_\_\_ . A attested copy of death certificate is attached . The details of shareholding with Escorts Limited is as follows:-

<u>Folio No.</u>	<u>Certificate Nos.</u>	<u>Distinctive Numbers</u>	<u>No of Shares in each certificate</u>
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I/We \_\_\_\_\_ am/are the (Nominee / Legal heir(s) / Successors / Executor(s) of the Will OR Administrators of the Estate of the deceased. The following are particular of Applicant(s) :

Sr.No.	Name & Address of Applicant(s)	Age	Relation with deceased	signature
1.				
2.				
3.				

\*The Hon'ble Court has granted me/us Probate of the Will / Letters of Administration / Succession Certificate on \_\_\_\_\_ . A copy of Order dated \_\_\_\_\_ duly attested is attached herewith . **Mandatory if market value of shares is Rs 2 Lac and above .**

OR

In the absence of probate of the will / letters of administration / succession certificate, I/we are furnishing indemnity bond and affidavit thereof for transmission as per format sent to me /us by the company on \_\_\_\_\_.

I/We hereby submit the following documents to support my/our claim for transmission of shares held by the deceased:

1. Original Share Certificates for the entire holding.
2. Death certificate of the deceased in original / Attested.
3. Transmission form
4. Duly attested / Notarised photocopy of Court certified copy of the Probate of the Will /Succession Certificate or
  - a) Indemnity Bond duly attested on Non-Judicial Stamp Paper (NJS) of Rs. 100/-.
  - b) Affidavit on NJS of Rs. 20 (others that Maharashtra State Resident) duly affirmed by Notary Public.
  - c) No Objection Certificate from each legal heirs.
5. Proof of my/our identification.
6. Copy of PAN card self attested .

**Escorts Limited**  
**Corporate Secretariat, 15/5 Mathura Road, Faridabad-121 003.**  
**Phone No: 91-129-2250222, 2564275 Fax: 91-129-2250060,2250058**  
**E-mail: [Corpsect@ndb.vsnl.net.in](mailto:Corpsect@ndb.vsnl.net.in), Website: [www.escortsgroup.com](http://www.escortsgroup.com)**

I/We hereby request you to transmit the -----shares held under Folio No. \_\_\_\_\_ standing in the name of the deceased in my/our name and enter my/our name(s) in the Register of Members of the Company.

Date :	<u>Signature of the Applicant(s)</u>
1.	
2.	
3.	

<u>Name and address of the witness</u>	<u>Signature of the witness</u>
1.	1.
2.	2.

**NOTES:**

1. The Application should be typed.
2. Shares can be transmitted to the maximum of three legal heirs only.
3. Please fill up the details as per the documents you are annexing.
4. If the applicant is/are illiterate, his/her/their thumb impression must be attested by a Magistrate or Notary Public under the seal of his office.
5. The Applicants should fill this form in the order in which their names should appear in the certificate.
6. The Death Certificate of the deceased shareholder, if not annexed in original should be duly attested either by any Gazetted Officer or Notary public.
7. N.O.C. should be in affidavit or declaration form duly affirmed by Notary Public. N.O.C. should be given by each legal heir individually.
8. Proof of identification and Signature attestation has to be provided for each applicant separately.
9. Applicant is required to provide PAN card & proof of identification such as Election Card, Driving License, Passport, Electricity Bill, Telephone Bill, etc. duly attested by Notary Public as the proof of identification of yours.
10. Please furnish us with a letter from the Bank Manager of the bank where you have an account, identifying you and verifying your signature along with your account details for signature attestation.
11. Please do not furnish mere photo copies of the documents requested.
12. Please annex all the documents as required along with application to avoid delay in transmission process.

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## Escorts Limited

### FORMAT OF INDEMNITY BOND FOR TRANSMISSION OF SHARES WITHOUT PRODUCING PROBATE / SUCCESSION CERTIFICATE / LETTERS OF ADMINISTRATION

The Company Secretary,  
Escorts Limited  
15/5 Mathura Road,  
Faridabad -121003

Photographs of legal

Whereas:

- 1) \_\_\_\_\_Equity shares bearing Distinctive numbers from \_\_\_\_\_ to \_\_\_\_\_ of Rs .  
10 /- each comprised in the Share Certificate No(s).\_\_\_\_\_of **Escorts Limited having  
its corporate office at 15/5 Mathura Road , Faridabad 121003** are standing in the name of Late Shri./Smt. --  
\_\_\_\_\_in the Register of Members of the Company under folio no . The details of shares are  
as follows :-

Folio No.	Certificate Nos.	<u>Distinctive Nos.</u>	No.of Shares
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- 2) Shri./Smt.\_\_\_\_\_expired on \_\_\_\_\_leaving behind him/her the following heirs :

Sr. No.	Name & Address Of the legal heir	Age	Relationship with the deceased
1.			
2.			
3.			

AND WHEREAS :

The above mentioned shares were separate and self acquired property of the deceased. According to the law of Intestate Succession applicable to him/her by which he/she was governed at the time of his/her death, the person(s) mentioned herein above is/are the only heir(s) of the deceased. He/She/They is/are entitled to inherit solely/jointly the aforesaid shares covered under Folio No. \_\_\_\_\_ held by the deceased.

NOW THEREFORE :

I/We, (name of the applicant(s) aged \_\_\_\_\_ years, an Indian Inhabitant / NRI presently residing at (address of the applicant/s) approach the Company to transmit the shares covered under Folio No. \_\_\_\_\_and Certificate No(s). \_\_\_\_\_ held by the deceased in my/our favour and enter my/our name(s) in the

